

[Promulgated on June 2, 2022]

NATIONAL TAIWAN UNIVERSITY

Office of Academic Affairs

Regulations Governing Scholarship for Teaching Assistantship

May 24, 2022 Passed by the 3120th Administrative Meeting
May 27, 2022 Passed by at the 2nd Academic Affairs Meeting, spring semester, Academic Year 2021-22
June 02, 2022 Promulgation of amended Articles 1 through 9

Article 1 The Office of Academic Affairs ("the Office") of National Taiwan University (NTU or "the University") formulates the *Regulations Governing Scholarship for Teaching Assistantship* ("the Regulations") to improve the teaching assistant system and cultivate and strengthen students' professional competencies.

Article 2 A "teaching assistant" referred to in the Regulations shall be a student who assists in teaching activities under the guidance of a course instructor or a teaching unit, approved and funded by the Office or the Center for General Education.

Article 3 Current NTU students who fulfill both of the following requirements may be eligible for the teaching assistantship:

1. The student shall complete the NTU Teaching Assistant Orientation organized either by the Center for Teaching and Learning Development of the Office or by the college/department.
2. The student shall not serve as a teaching assistant for a course in which they are registered.

Article 4 The student serving as a teaching assistant shall be rewarded the teaching assistant scholarship ("the Scholarship") by the University, be entitled to labor (health) insurance, and sign a labor contract with the University in accordance with relevant regulations. The amount of the Scholarship, the source of funding, and payment method are as follows:

1. Source of funding: Scholarships issued to teaching assistants appointed to University-wide general and liberal education (GLE) courses shall be funded from the University's budget for student public expenses and

scholarships and relevant governmental funding projects.

2. Payment standards:

- 1) In principle, NT\$8,000 to NT\$10,000 per month for doctoral students; NT\$6,000 to NT\$7,500 per month for master's students; NT\$4,000 to NT\$6,000 per month for undergraduate students.
- 2) The maximum working hours per month shall be limited to 40 hours, and the average hourly scholarship may not be lower than the minimum hourly wage set by the Ministry of Labor, Executive Yuan.
- 3) A student may serve as the teaching assistant for up to 2 courses or 2 classes of the same course in the same semester, in which case the amount of the Scholarship shall be doubled.
- 4) Course instructors and teaching units that are granted with teaching assistant quota and relevant budgets for the semester may determine an appropriate Scholarship level and number of working hours within the monthly amount set forth above based on the workload of each course and the assistants' experience and qualifications.
- 5) Scholarships allocated to each teaching unit are inclusive of expenditures for labor (health) insurance premiums, pension contributions, and severance packages payable by the employer. Teaching units are advised to manage the Scholarship conservatively and with care so as not to exceed the subsidy amount approved by the University for the semester. Course instructors and teaching units shall be solely responsible for budget deficits resulting from over-expenditure.

3. Payment method:

- 1) The Scholarship shall be paid monthly for a period of up to five months per semester. September to January for the fall semester, and February to June for the spring semester. Course instructors or teaching units may adjust the duration of the Scholarship within the number of months set forth above based on actual needs.
- 2) For teaching assistants hired for an incomplete month, the Scholarship

for the said incomplete month shall be issued according to the actual hours of service and the average hourly wage set forth in the labor contract.

Article 5 The Office and the Center for General Education shall review the teaching performance of courses to which a teaching assistant and the scholarship budget are granted. The review may serve as a reference for future decisions on the subsidies for courses and the selection of teaching assistants.

Article 6 If a teaching assistant considers their labor rights are violated due to unlawful or inappropriate treatment or measures, the assistant may file a complaint in writing to the Office within 30 days since the next day of such treatment or measures taking place.

To handle such complaints, the Office shall form a grievance committee.

The committee shall consist of five members—the Vice President for Academic Affairs, who shall also serve as convener, a faculty representative from the assistant’s home college, and one representative each from the Office, NTU Graduate Student Association, and NTU Labor Union. If necessary, the convener may appoint 2–4 additional members to the committee or require the attendance of relevant persons.

Committee members with conflicts of interest shall recuse themselves. Members who fail to recuse themselves may be removed by the convener with the resolution of the committee.

Article 7 Matters pertaining to teaching assistants’ responsibilities, available slots, and evaluations incentives shall be addressed separately in enforcement specific rules otherwise stipulated by the Office.

Article 8 Matters not addressed herein shall be processed in accordance with applicable regulations.

Article 9 The Regulations shall be passed by the Administrative Meeting and the Academic Affairs Meeting and then implemented on the date of promulgation, with the exception of Article 4, which shall be implemented on August 1st, 2022.

September 25, 2012 Amended and passed by the 2,731st Administrative Meeting
October 12, 2012 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2012 – 13
November 27, 2012 Amended and passed by the 2,740th Administrative Meeting
January 4, 2013 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2012 – 13
May 21, 2013 Amended and passed by the 2,763rd Administrative Meeting
June 07, 2013 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2012 – 13
March 04, 2014 Amended and passed by the 2,801st Administrative Meeting
March 07, 2014 Passed by the 1st Academic Affairs Meeting, spring semester, Academic Year 2013 – 14
September 30, 2014 Amended and passed by the 2,828th Administrative Meeting
October 24, 2014 Passed by the 1st Academic Affairs Meeting, fall semester, Academic Year 2014 – 15
August 04, 2015 Amended and passed by the 2,869th Administrative Meeting
August 11, 2015 Passed by the Interim Academic Affairs Meeting, fall semester, Academic Year 2015 – 16
May 29, 2018 Amended and passed by the 2,997th Administrative Meeting
June 08, 2018 Passed by the 2nd Academic Affairs Meeting, spring semester, Academic Year 2017 – 18
December 25, 2018 Amended and passed by the 3,025th Administrative Meeting
January 04, 2019 Passed by the 2nd Academic Affairs Meeting, fall semester, Academic Year 2018 – 19