

NATIONAL TAIWAN UNIVERSITY

Office of Academic Affairs

Regulations for the Establishment of the Digital Learning Center

October 24, 2017 Passed and formulated at the 2,968th Administrative Meeting

- Article 1 The Office of Academic Affairs, National Taiwan University (“the University”) has established the Digital Learning Center (DLC) as a functional administrative unit to consolidate digital educational resources, enhance educational quality, and cultivate exceptional talent at the University.
- Article 2 The DLC shall designate a director to oversee the operations of the DLC, and the director of the Center for Teaching and Learning Development shall serve concurrently as the director of the DLC (“the Director”).
- Article 3 The DLC shall establish a consultative committee (“the Committee”) with 9 to 15 members. The Vice President for Academic Affairs shall serve as an *ex officio* member, with the remaining seats filled by education experts and scholars from within or outside of the University at the recommendation of the Director, pending approval by the Vice President for Academic Affairs and formal appointment by the President.
- The Vice President for Academic Affairs shall serve as convener and chair of Committee meetings, which shall be called at least once per academic year to provide consultation and evaluation to assist the DLC in its operations.
- Article 4 The DLC shall have three functional divisions based on their operations, the responsibilities of which are set forth below:
1. Division of University Courses: Provision of teaching-related consulting services and resources; provision of assistance to faculty members in the production of digital teaching materials and development of digital or mixed teaching models for formally-enrolled students and high school students taking preparatory courses at the University
 2. Division of Public Courses: Digital course design and production (including OpenCourseWare and in-service professional courses) made available to students within and outside of the University and the associated promotional, marketing, and certification tasks
 3. Division of Learning Technology: Research in and promotion of digital teaching and learning technologies; design and integration of teaching systems, learning analytics, and cloud services; development, construction, and maintenance of a virtual learning environment that supports modern teaching styles
- Article 5 The Director shall select a division chief for each division of the DLC from among the full-time faculty members or research personnel of the University for the approval of the Vice President for Academic Affairs and formal appointment by the President.
- Article 6 The DLC may employ research personnel, postdoctoral researchers, technicians, and administrative staff as necessary to meet its operational needs. Full-time faculty members at the University who are jointly appointed as

researchers at the DLC may, with the approval of the Administrative Meeting, have their contact hours reduced by 1 or 2 hours.

Article 7 These regulations shall be passed by the Administrative Meeting and then implemented on the date of promulgation.